



Eastern Band of Cherokee Indians

Contract Position Description

Grant Contract Position Title: Language Aide

Reports to: Project Coordinator

Grant Oversight: Kylie Shuler

Primary Function:

The Language Aide is responsible for attending training, documenting their Cherokee language learning, and submitting to regular and routine assessments. The Language Aide will interact with New Kituwah Academy (NKA) early childhood teachers (teachers) daily with some exchanges with students, under watch of teachers.

Duties:

- Attend Cherokee language training delivered by Unit Instructors, Master Speakers, and/or NKA staff.
- Maintain a daily log of activities in alignment with Linguafolio standards.
- Maintain video/audio documentation of lessons and verbal exchanges with Master Speakers.
- Participate in regular assessments to ensure Cherokee language proficiency is growing.

Qualifications: Sincere interest in Cherokee language and culture with some experience with Cherokee language and culture. Sincere interest in working with and teaching young children. Experience working in a classroom or with young children (ages 0 to 5 years) is preferred. Must be certified to work in an early childhood classroom by the NC Division of Health and Human Services, Criminal Records Unit.